

Pirton Parish Council



Minutes of Pirton Parish Council Annual Budget Meeting held on 24 November 2022 at 7.30 pm

www.pirtonparishcouncil.org.uk

Present:

Cllr J Rogers (Chairman), Cllr S Bright, Cllr D Burleigh, Cllr A Goodman, Cllr S Maple, Cllr N Rowe

In attendance:

Mr E Roberts (Parish Clerk & RFO)

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#### 1. Public participation.

No members of the public were present.

#### 2. To receive and accept apologies for absence.

Apologies for absence had been received and accepted from Cllr Parkin.

#### 3. To review fees and charges for the next financial year.

Car Parking Fee at Great Green to be increased to £10 per permit. There had been no increase since the scheme was introduced in 2016. Proposed by Cllr Burleigh and seconded by Cllr Goodman. **AGREED** by all present.

It was **AGREED** to keep the allotment rentals at their current rate of £40 for a full plot for the next financial year.

#### 4. To discuss funding streams for the new pavilion build.

Cllr Maple set out the current position as previously discussed at the monthly Council meeting. The North Herts Council grant was looking very positive following the recent meeting. It was agreed that the higher level of funding from the Football Foundation should be applied for. Timings were tight for a January 2023 application, but one in April should be in plenty of time for agreement by the summer. Cllr Rowe asked about a contingency sum and Cllr Maple stated that dropping some external works should yield about £80k.

#### 5. To agree budget figures for income and expenditure for 2023-2024.

The RFO had circulated suggested figures for 2023-2024. The following amendments were agreed:

**Council Expenses** – PWLB loan figure to show borrowing requirement of £300k. Repayment figure in budget is representative, as actual repayments vary with variable interest rates.

##### **Village Maintenance**

General maintenance to drop to £500.

Street Cleaner to be put onto the National Living Wage from 1 April 2023 at £10.42 an hour. The Urbaser bin at the PSSC will not have to be hired during pavilion construction, so will cover the extra salary.

**Recreation Ground** – Maintenance sum to be removed for 2023-24, but can be reinstated if necessary for future years.

**Project Pots** – Remove £500 against Parish Paths, as fund is healthy at present and there was no spend this year.

Sports Pavilion pot to consist of the £300k loan plus £8500 as last year, totalling £308,500.

##### **Income**

Rentals to increase, reflecting the increase in parking permits.

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Date.....

Tennis Club payment to be raised by 5%.

New Pavilion income £300k loan plus a representative sum of £2000 for donations.

Precept increase suggested as 11k, which will mean an indicated deficit on the budget of £3325.

Proposed by Cllr Bright and seconded by Cllr Burleigh that the budget as amended and attached at Appendix A be adopted. **AGREED** by all present.

**6. To agree a precept figure for 2023-2024.**

Proposed by Cllr Maple, seconded by Cllr Rowe that the Precept Request for 2023-2024 (including CTRS Grant) should be set at £55,000. **APPROVED** by all present.

**Meeting closed at 21.55pm**

|              |
|--------------|
| Signed ..... |
| Date.....    |



|                                |                  |                  |                   |
|--------------------------------|------------------|------------------|-------------------|
| <b>Recreation Ground</b>       |                  |                  |                   |
| Clubhouse                      | 0.00             | 0.00             | 0.00              |
| Grasscutting                   | 2,700.00         | 2,607.00         | 2,607.00          |
| Groundsman                     | 2,625.00         | 2,625.00         | 2,888.00          |
| Maintenance                    | 500.00           | 0.00             | 0.00              |
| Tennis Courts                  | 885.20           | 700.00           | 800.00            |
| <b>Sub-Total</b>               | <b>6,710.20</b>  | <b>5,932.00</b>  | <b>6,295.00</b>   |
| <b>Play Areas</b>              |                  |                  |                   |
| Playground                     | 1,000.00         | 550.00           | 1,000.00          |
| NHDC Inspections               | 165.00           | 125.00           | 150.00            |
| <b>Sub-Total</b>               | <b>1,165.00</b>  | <b>675.00</b>    | <b>1,150.00</b>   |
| <b>Allotments</b>              |                  |                  |                   |
| Water Usage                    | 90.00            | 100.00           | 120.00            |
| Rental                         | 100.00           | 100.00           | 100.00            |
| <b>Sub-Total</b>               | <b>190.00</b>    | <b>200.00</b>    | <b>220.00</b>     |
| <b>Subscriptions</b>           |                  |                  |                   |
| Chiltern Society               | 30.00            | 30.00            | 30.00             |
| CDA                            | 45.00            | 36.00            | 36.00             |
| CPRE                           | 36.00            | 36.00            | 36.00             |
| HAPTC                          | 647.93           | 647.54           | 694.38            |
| Info.Commissioner              | 38.00            | 35.00            | 35.00             |
| NALC / LCR                     | 0.00             | 0.00             | 0.00              |
| SLCC                           | 126.00           | 144.00           | 140.00            |
| Others                         | 0.00             | 0.00             | 0.00              |
| <b>Sub-Total</b>               | <b>922.93</b>    | <b>928.54</b>    | <b>977.00</b>     |
| <b>EXPENDITURE</b>             | <b>36,470.13</b> | <b>34,172.60</b> | <b>56,861.19</b>  |
| <b>Project Pots</b>            |                  |                  |                   |
| Bury Trust                     | 1,000.00         | 730.00           | 1,000.00          |
| Hedges, Trees & Planting       | 0.00             | 0.00             | 0.00              |
| Professional Fees              | 500.00           | 0.00             | 500.00            |
| Neighbourhood Plan             | 0.00             | 0.00             | 500.00            |
| Parish Paths (P3)              | 500.00           | 0.00             | 0.00              |
| Playground                     | 500.00           | 0.00             | 500.00            |
| Pond                           | 500.00           | 504.00           | 500.00            |
| Sports Pavilion                | 8,500.00         | 18,653.00        | 308,500.00        |
| Tennis Courts                  | 500.00           | 495.00           | 500.00            |
| Youth Council                  | 0.00             | 0.00             | 0.00              |
|                                | <b>12,000.00</b> | <b>20,382.00</b> | <b>312,000.00</b> |
| <b>TOTAL OVERALL OUTGOINGS</b> | <b>48,470.13</b> | <b>54,554.60</b> | <b>368,861.19</b> |

Signed .....

Date.....

**INCOME**

|                              |                  |                  |                   |
|------------------------------|------------------|------------------|-------------------|
| Precept                      | 43,300.00        | 43,280.00        | 54,500.00         |
| Bank Interest                | 0.00             | 0.00             | 0.00              |
| Rentals                      | 3,337.34         | 3,327.00         | 3,536.00          |
| Grants                       | 700.00           | 720.00           | 500.00            |
| Donations                    | 0.00             | 0.00             | 0.00              |
| New Pavilion                 | 0.00             | 7,300.00         | 302,000.00        |
| Other Income inc VAT reclaim | 500.00           | 4,500.00         | 5,000.00          |
| <b>INCOME</b>                | <b>47,837.34</b> | <b>59,127.00</b> | <b>365,536.00</b> |

**OPERATING SURPLUS / (DEFICIT)**

|                  |                  |                   |
|------------------|------------------|-------------------|
| <b>11,367.21</b> | <b>24,954.40</b> | <b>308,674.81</b> |
|------------------|------------------|-------------------|

Plus Project Pots

|           |           |            |
|-----------|-----------|------------|
| 12,000.00 | 20,382.00 | 312,000.00 |
|-----------|-----------|------------|

**OVERALL SURPLUS / (DEFICIT)**

|                 |                 |                   |
|-----------------|-----------------|-------------------|
| <b>(632.79)</b> | <b>4,572.40</b> | <b>(3,325.19)</b> |
|-----------------|-----------------|-------------------|

Signed .....

Date.....